

Top 10 Soft Skills You Should Work on Developing

Summary: *Soft skills are often overlooked when you are trying to improve your resume, but they are often what set you apart from other candidates with the same qualifications.*



Companies are looking for employees with a balance of technical and social skills. Soft skills are what help keep a strong workforce bonded together, which means they are in high demand. The best part about soft skills or social skills is that they are easy to work on and improve.

In a job market where everyone has the same education and types of experience, your soft skills are what can set you apart from the pack. There may be ten people applying for the same position as you that all have the same degree. If you can develop and master the most in demand soft skills, you will give yourself a better chance of getting the job and succeeding in it.

Here are the top 10 soft skills employers typically look for:

1. Strong work ethic
2. Dependable
3. Positive attitude
4. Self-motivated
5. Team oriented
6. Organized
7. Works well under pressure



-
8. Effective communicator
 9. Flexible
 10. Confident

Being skilled in communication is one of the most important because it is necessary for any job. You have to be able to communicate even if you work alone – there is still someone you have to report to at some point. Other skills that relate to your attitude are easy to fix.

Read these related articles to learn more about how you can improve your skills:

- [7 Gmail Hacks That Will Make You a Pro](#)
- [7 Tips to Help Introverts Be Outgoing](#)
- [Are You Doing One of These 7 Things That Make You Unlikeable at Work?](#)

Photo: impactlab.net