

4 Tips to Passing Pre-Screen Phone Interviews

Summary: *Knowing what to expect and how to prepare best for a pre-screening phone interview will help you make it to the next interview level.*



Before you even get the opportunity to sit face-to-face in an interview, you may be required to make it past the pre-screening phone interview. This may be harder for some than others since being a well-liked person through just your voice can be a challenge. Here are four tips to help you get past this step to the next interview.

See the following articles for more information:

- [Essential Etiquette for Every Job Interview](#)
- [5 Things Not to Say during an Interview](#)

1. Emphasize your brand

You must demonstrate your value to the interviewer through things like your background and experience that align with the job requirements. Examples would be highlighting your technical and employability skills such as strong writing skills, ability to be a self-starter, or quick thinking on your toes.

2. Express your interest in the job

Don't be general in expressing your excitement in the job. Spell out the job requirements and specific reasons why you would be a good fit. Research the company to show how invested you already are in them.



3. Explain why **you are the best candidate**

The interviewer may focus on your past jobs and experience, so take this time to explain how these roles have given you the experience to be valuable to the company. Ask what problems or issues they are experiencing and try to explain how you can help with those.

4. Clarify possible negatives

There may be negatives such as commute time or gaps in your employment that the interviewer is concerned about. Be up front with a straightforward answer and no over-explanation. Saying too much looks like you are “covering up” something. Turn whatever negative there is into something positive, such as explaining that your gap in employment gave you the opportunity to volunteer and learn more about yourself.

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