

Get a Thumbs-Up on Your Resume

Summary: *There are a lot of parts that go into a good resume. Here are three basic tips that will make your resume stand out above the rest so that you get the results you need.*



There is a lot of advice floating around out there on [how to write a resume](#). Most of the advice is standard, although there are always some odd-ball tips out there. The problem with most of the advice is that it barely scratches the surface of what really needs to be done. A great resume needs more than just [some action words](#), responsibilities, and accomplishments. The following three tips will greatly improve the quality of your resume so that you start seeing better results in your job search.

Quantify Your Work

Numbers say a lot more than a few words. Whether they are in the form of percentages, statistics, or plain numbers, those reading your resume will understand how powerful your accomplishments and responsibilities were.

Have a Purpose

Relate your resume to a good ad. By reading your resume, the reader should understand what benefit they get for “buying” you. Do this by highlighting your best qualities and why you are the best fit for the job over the competition.



Spice It Up

Add some interests to your resume that are unique and will stand out. You may like reading, but so do a lot of people. Get more specific by detailing what you like to read. Perhaps you enjoy graphic novels or poetry. Also, add some excitement to your interests by describing them like this: board games enthusiast, baking fanatic and passionate movie blogger.