

Tips for a Multi-Part Job Interview

It is understandable that job interviews can be nerve wracking, which is why we want to provide you with as much advice as possible for you to be successful. This post deals solely with handling multi-part interviews and how to ace them with the interviewers. There are various situations you might encounter, including tiered interviewing with multiple members of the company that has posted the job opening.

- 1. *Continue to Dress for Success:* Do not handle a second or third interview lackadaisically because this will prevent you from receiving a job offer. Make sure you still dress to impress, even if you own just one suit and cannot afford a second. Change the shirt you wear or the tie to shake things up a little, but still wear a suit to the next round.
- 2. **Prepare Yourself for Different Questions:** Just because you have been asked back for a second or third interview, it does not mean that you will be asked the same questions as the first interview. You very well could be meeting with the same person(s), but you more than likely will meet new employees. They will have you answer questions regarding your work experience, goals, and what you know about the company. Be sure you are prepared for anything they might throw in your direction.
- 3. **Be Prepared to Ask Questions:** You probably asked questions of the interviewer during the first round about the position, but now you can really delve into what you want to know about the company and the job. You can ask "what qualities does it take to succeed in this position/company?" and "what do you find is best about working at this company?" Make sure you take notes during the interviews so you know exactly what you need clarified or answered when you are prompted to ask questions.
- 4. **Be Ready to Meet Multiple People:** Depending on how the company handles its interview process, you might be meeting multiple people during the second or third round of the process. This could include meeting with the original interviewer, the hiring manager, the department head, and possibly someone from the human resources department. You could be at the company for a couple of hours, so plan your schedule accordingly.
- 5. What Not to Say at the End: Just because you have been asked to come back for a second or third interview, it does not mean that you will be offered the position. Do not make silly comments or ask inappropriate questions prior to leaving the interview. Stay away from asking about salary, vacation time, length of lunch breaks, and call-out policies.

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See the following articles for more information:

- 21 Major Interview Mistakes to Avoid at All Costs
- The Best Way to Prepare for a Job Search and Interviews
- How to Talk About Other Interviews in Your Interviews
- How to Answer the Tell Me About Yourself Interview Question
- How to Answer the Do You Have Any Questions for Me Interview Question

www.hound.com 2