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## Your First Day on the Job

The first day of a **new job** can be mixed with emotions of excitement and nervousness. It can be difficult and intimidating to be the "new kid," and no matter how much experience you're bringing to the table, a new job always brings new obstacles to overcome. But there are things to do to help to make your first day on the job a positive one.

### Come Dressed to Impress

Wear something that you will feel confident in, but that also adheres to the dress code of your new place of employment.

### Come Prepared

Do your homework before your big day and learn as much as you can about your **new job** and the company/business.

### Be on Time

Start on a good note and arrive for work a few minutes early. Avoid making a poor first impression by being late for your first day.

### Know What is Expected

If possible, take some time to meet with your boss or supervisor, or the person who will be training you. Make sure that you're clear on things like who you will report to, meeting times, your responsibilities, and important dates and deadlines.

### Take Notes

Because all of the information you learn on your first day can be difficult to retain, bring a notepad and pen and take good notes.

### Ask Questions

Don't be afraid to ask questions. People will understand that it's your first day, and that you're still learning the ropes. Think about it this way: it's much better to ask and learn how to do things



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correctly while you're still training than to find out down the line that you don't know and have to ask then. Asking questions also shows that you are humble and teachable (something that most employers and co-workers appreciate).

### Get to Know Your Coworkers

This will help you adapt to your **new work environment**, and help to have camaraderie when it is time to work on team projects.

### Be Open-Minded

The first day may not always go as planned, but go into it with an open mind, and a willingness to learn, and things will eventually fall into place.