



Waiting Room of the Interview: Etiquette

How do we get in the waiting room of the interview may be as important as what we do in the waiting room! Could it be characterized as a "duck", "elephant" or "mouse"?

If you are a duck to enter the room with a toothless grin, both feet pointing outward. People notice you, but not for the right reasons.

If you are an elephant enter the room load with both arms swinging wide. The backup people for fear they could shoot them down.

If you are a mouse that does not fall into the room enter in silence trying not to make eye contact, people make a mental note as not a very trustworthy person.

So how should you enter a room? Stand straight with an air of confidence. Close the door to enter the room and close the door behind you without turning toward others.

Put a pleasant look on the face with a smile. Save that smile wider than the person who speaks first, not the entire room at once. Make eye contact briefly with each person in the room. Do not move arms wider than shoulder width. Your feet should be pointing while walking straight forward.

Have your purse or briefcase organized so that there are no documents that come out. Do not enter with your resume paper in the hand. If you do not have a purse or briefcase, but the curriculum in a file folder clean without bending.

Introduce yourself and explain the reason for the arrival to the receptionist. Shaking hands with receptionists and present your business card to him / her. There is a right way to shake hands and present your business card. Read more about the topic to polish your professionalism.

Select a chair that gives you the best view of the room and allows you to converse easily with the receptionist and others in the room. Never underestimate the ultimate power of a good impression on the receptionist.

Once seated, do not cross your legs. Sit up straight with your feet forward. Sit relaxed and comfortable, but not too comfortable. Remember to keep your posture and a pleasant look on the face. Make eye contact and greet others in the room.



Remember you have to do this by entering the room where the interview was conducted. The first few minutes of the interview, will make a lasting impression. Body language speaks louder than words.

Take a deep breath, exhale slowly and repeat the quiet word in the mind. It is okay to be nervous in an interview. Once you start talking about your achievements, you will feel confident.

See the following articles for more information:

- [21 Major Interview Mistakes to Avoid at All Costs](#)
- [The Best Way to Prepare for a Job Search and Interviews](#)
- [How to Talk About Other Interviews in Your Interviews](#)
- [How to Answer the Tell Me About Yourself Interview Question](#)
- [How to Answer the Do You Have Any Questions for Me Interview Question](#)