



The Journey of a Resume

employment industry. Through a resume, you market yourself and allow numerous employers to view you, during a job search.

It is basically a document that includes the entire professional, educational, experience, as well as certain relevant personal details and skills of the person concerned. It is made for securing a job and is also submitted to a prospective employer during an interview.

Whether directly or through the Internet, once an employer spots you, they go through your resume and search for relevant experience and education. Being found suitable for a particular position, your resume is sent to the **human resource** department which is responsible for recruiting, hiring, selecting and appointing the employees in the organizations. It is through this department that candidates are contacted and an interview is scheduled.

During the interview stage, candidates are required to carry a hard copy of their resumes to submit to prospective employers. With you seated in front, it makes the resume all the more authentic and interviewers are able to discuss various details mentioned by you in the resume. It is of prime importance to make sure that the wording and format are professional and makes an impact on the reader. It is also tremendously important to write hard core facts instead of deceptive statements. This is when writer and the reader are together and any form of falsehood is easily detected. You need to be honest as well as have the confidence in what you have done. Give them the surety that you can be a valuable asset to them.

If your interview was successful, your resume is kept aside for further reference, and you are soon called for the job of your dreams.